



Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Address: \_\_\_\_\_ Street \_\_\_\_\_ College: \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-Mail: \_\_\_\_\_ @mu.edu

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

REQUEST:

REASONS FOR REQUEST:

An approval request waives the requirements only, not the hour(s); you must graduate with WKH PLQLPX FUHGLW KRXUV UHTXLUHG IRU D GHJUHH ZLWKLQ \RXU KRPH FRO

<p><b>INSTRUCTIONS FOR PREPARING A WAIVER REQUEST</b></p> <ol style="list-style-type: none"> <li>1. All requests must be submitted in writing.</li> <li>2. Give all reasons for this request – be specific.</li> <li>3. The student will be notified RI WKH GHFLVLRQ YLD HPDLO. Be sure you understand the requirements completely so that the statement of your request and your argument is very clear, coherent and complete.</li> <li>5. Be very explicit about your request in terms of course(s), hours, and requirements.</li> <li>6. Append to this request any supportive recommendations from instructors concerned or from your faculty advisor.</li> <li>7. If you have a question about the nature of your waiver request, see the Assistant Dean in the Dean's Office.</li> </ol>	<p><b>ACTION</b></p> <p>Request for Waiver is:</p> <p>Approved <input type="checkbox"/> Denied <input type="checkbox"/></p> <p>Reason: _____</p> <p>_____</p> <p>_____</p> <p>Date: _____</p> <p>_____</p> <p>College of Business Administration</p>
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Please submit completed form to the College of Business Administration in O'Brien Hall: Room OB111 / the first floor Welcome Desk / via email to Sara.Koenig@marquette.edu.