



## In Person Receipt of Diploma/Certificate

Purpose: Used by graduates to pick up diploma(s)/certificate(s) at Marquette Central. Graduates with a financial obligation to the University are not eligible to obtain diploma(s)/certificate(s) until the obligation is satisfied.

### Student Instructions

1. Complete Section 1 & 2 of this form using a computer.
2. Print the form using the 'Print Form' button.
  - a. a handwritten form will not be accepted
  - b. an incomplete form will not be processed and will be returned to you for completion.
3. Sign the form in Section 3; a digital signature is not acceptable.
4. Indicate all diplomas and certificates received in Section 2.
5. Submit this form to Marquette Central with an official photo ID.

### Section 1: Graduate Information

MUID \_\_\_\_\_ DOB \_\_\_\_\_ Graduation Date \_\_\_\_\_ Email \_\_\_\_\_

### Section 2: Diploma/Certificate Information

Degree (e.g, BS)	_____	Graduation Date	_____	College/School	_____
Degree	_____	Graduation Date	_____	College/School	_____
Certificate (e.g, Digital Storytelling)	_____	Graduation Date	_____	College/School	_____
Certificate	_____	Graduation Date	_____	College/School	_____

### Section 3: Graduate statement/signature

I hereby acknowledge receipt of my diploma(s)/certificate(s) and find it accurate and complete.

Signature \_\_\_\_\_ Date \_\_\_\_\_