

Status Change: Undergraduate

Purpose: Used by currently enrolled students who wish to change from degree-seeking to non-degree status, and are not graduating at the end of the current term (not available to undergraduate students seeking enrollment in the College of Nursing). If you are not a current student or are graduating at the end of the current term use the Readmission form. Those students that were Required to Withdraw for Academic Reasons (RWAR), have a College Academic Alert (CAA) on their record or failed Satisfactory Academic Progress (SAP) in their last term at Marquette must use the [Readmission and Academic Censure/Satisfactory Academic Progress Appeal: Undergraduate](#) form.

Student Instructions:

1. Complete Sections 1-3 of this form using a computer.
 - a. a handwritten form will not be accepted.
 - b. an incomplete form without the required documents attached will not be processed and returned to you for completion.
2. Print the form using the 'Print Form' button.
3. Sign the form in Section 4; a digital signature is not acceptable.
4. Submit the form and any required documents via one of the methods indicated at the bottom of this form.
5. Once your application has been processed, the Office of the Registrar will notify you.

Note:

- a. if your status at Marquette has only been non-degree and you wish to change to degree seeking, use the Admission Application.
- b. transcripts are not accepted if delivered by the student, they must be received via mail directly from the high school or institution's record office.
- c. Bursar or Student Affairs holds must be cleared with the appropriate office before readmission.
- d. the completed application and all required documents must be received by the Office of the Registrar no later than one week prior to the start of the session in which you wish to enroll. Consult the [Academic Calendar](#) for the session dates.
- e. Professional Studies students: the Professional Communication major is in the College of Communication; all other majors are in the College of Arts & Sciences.

Have you earned or will you earn a degree from Marquette? Yes No Enter date of Degree: _____

List all institutions that you have attended other than Marquette (attach additional pages, if needed):

a) Institution _____

Signature _____

Date _____