

'LVFRYHU\ /H DUQLQJ & HQWHU /DBDL
ZRUNLQJ LQ RXU IDFLQLWLHV

'LVFXVVLQR

7KH 'LVFRYHU\ /H DUQLQJ & HQWHU /DBDL
:KLOH LW LV UHFRWQLRQ WLGDHWW
VSDFH LQ (QJLQHHLQJ +DOO DQGWHY
HQVXUH WKH VDIHQVHQMXYH WDRQFH
\$FFHVV WR '/&/ UHVRXUFHV LV OL
,GHQWLILFDWLRQ &DGDJDL'DWKRQ
DJUHHPHQW ZLWK VGRHDFKHQRJH UHQRE
LVVXHG WR WKRVMDVWSGWHGQVYDQGLV
VHFXULW\ RU RSHUDWRIRFQDQDUVIDQRMLU
*XHVWV RI DQ 2SXV &RDLQJ HDREKQ
VXSSRUWLQJ VWXGHFWVRD'DREQV

VKRS UHVRXUFHV TXLWJGVWDROIRGFRSHDDBFRKRS VDIHWKDOO
E\ IDFXOW\ VWDIIWRVWDLGHQVSRKGLHDMWSKHUWH
7KH 2SXV 'HDQRIWQJL&RDLQJHPRD\ VGRKBJRD\WHEWXHLQV
DXJPHQWHG DFFHVVRZQVPIGKHVRQVSHU'DDWLRQRU 7KILV FRYHU
FRQWUDFWHG UHMHVDFKGRZRUFRQVWDFEODRV DRFJXHWV ZRXO
63(&,\$/ 5(6(\$5&+ \$&&(66LQVGHG XVH DFFHVWKFHDV386&RYOLGHU
RI (QJLQHHLQJ YL(QJLQHHLQJSHRUDW&RQ'DWHERQRURRI 2

3ROLF\ 'HFODUDWLRQ
'/&/DEV KDV DQ DFFRQWSDQHEFLWWV WXFVGHVQLWQNGHVSLDI LQ
7KLV SROLF\ GHWHUPLQHV ZKR KDV WKHSHUWKRSRSHDQGVU
SURIHVVLRQDO VWDII LV QRW SUHVHQW

- x The DLCL shop may be accessed by those with STAFF ACCESS at any time. The conditions of access are defined by their ACCESS RIGHTS which are defined below.
- x The DLCL shop may be accessed by those with STUDENT ACCESS when those with STAFF ACCESS are available and agree to provide monitoring. The conditions of access are defined by their ACCESS RIGHTS which are defined below.

- x The DLCL shop may be accessed by those with SPECIAL RESEARCH ACCESS (SRA) at any time. The conditions of access are defined by their ACCESS RIGHTS which are defined below.

Professional support staff are the primary holders of responsibility. Should professional shop staff not be present, the responsibility passes to the most senior Opus College of Engineering staff present who are trained in shop operations and who are willing to accept responsibility of shop operations. If senior staff are not willing to be responsible for shop operations, they shall securely close the shop.

Safe and secure operations means that all shop areas are maintained in a clean manner, equipment is operated by certified personnel and the shop spaces locked when closed.

The certification of personnel to operate machinery may only be performed by DLCL professional staff.

There will always be at least two people present when any machinery is operated. This is to provide emergency assistance should an accident occur.

Consequences

Should there be a violation of secure and safe operation of the DLCL by STAFF ACCESS, STUDENT ACCESS or SPECIAL ACCESS, it shall be reported to the Operations Engineer for action. Appeals of this any action taken by the Operations Engineer shall be made to the Director

