

Joint Purpose and Mission
Marquette University Archives and the Institutional Repository
Overview

In this document, the following sections describe each unit's approach to the
Purpose / Mission
Collecting Areas
Contributors / Donors
Access / Use
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Preservation
Accessibility
Withdrawal

The Raynor Memorial Libraries are committed to high standards and follow preservation and long-term accessibility of materials in a variety of formats. The American Library Association's [Library Bill of Rights](#) and the Society of American

[Code of Ethics for Archivists](#). _____ and _____

Questions and requests can be directed to :

- Digital Programs staff at the following email: muepublications@marquette.edu
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Purpose / Mission

Collecting Areas

Marquette University Archives	e-Publications@Marquette
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University Archives collects, preserves, and provides access to the historical records of Marquette University and its constituencies, including administrative records from campus offices, university publications, personal and professional papers of faculty members, organizational records of student groups, papers, photographs, and memorabilia of students and alumni. The University Archives staff seeks to identify and preserve all University records that have long term administrative, legal, financial, or historical value.

While some collecting areas overlap with the Institutional Repository, *E-Publications@Marquette* and University Archives staff work together to ensure that materials of historical value are transferred to the University Archives for future preservation, use and accessibility. Likewise, both units work together to determine what archival material should be placed in *E-Publications@Marquette*.

Administrative Records

The material that we collect from campus units include (but are not limited to) the following:

- Correspondence (including e-mail)
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Preservation copies of graduate essays, theses, and dissertations are maintained in the University Archives. Post-2009 theses and dissertations and many older copies are deposited in *e-Publications*

- Audiovisual recordings
- Pictorial images
- Publications, reports authored, bibliographies

Contributors / Donors

Marquette University Archives	e-Publications@Marquette
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Copyright



