

## NIH Proposal Checklist—R

contact with an appropriate program officer is highly recommended for all NIH applications, and

a.

- vii. Recruitment Status (select not yet recruiting, recruiting, enrolling by invite, active, not recruiting, completed, suspended, terminated, withdrawn)
- viii. Study Timeline (no page limit)
  - ix. Estimated date of Enrollment of First Subject
  - x. Inclusion Enrollment Report – this is a form page built into the study record.
- d. Protection and Monitoring Plans
  - i. Protection of Human Subjects (no page limit)
  - ii. Is this a multi-site project – select yes or no
    - 1.

2. Key Personnel- add yourself as PI and any Marquette collaborators. Contact ORSP if you have non-Marquette collaborators that need to be added.
3. Certification- after adding yourself as PI, click on your name and then proposal person certification, answer the questions.
4. Questionnaire- answer all questions.
5. COI (top of page toolbar)- update annual disclosure.
6. Please refer to the step by step instruction guide on the ORSP website or contact ORSP with questions about setting up your application.